
For each rental property summarize the following.

Address:

Gross rents:

Expenses:

- Advertising
- Auto mileage and/or travel
- Cleaning & Maintenance
- Commissions
- Insurance
- Legal & Professional fees
- Management fees
- Mortgage interest
- Repairs
- Supplies
- Taxes
- Utilities
- Other expenses

Asset(s) Purchased over \$500: **Do not include** in expenses detailed above. List asset description, date purchased, and amount spent. Use notes section of organizer.

Asset(s) Sold: List sale date, sale amount and description of asset sold. Use notes section of organizer.